



Immediate Financial Assistance What to Bring

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“Service for Those That Served and Their Families”

The items listed below are sources of information required in order to process your application for financial assistance. All the items may not apply to you; but you can use this checklist as a guide to ensure you have all the necessary documentation. When in doubt about information, bring it with you.


This list is NOT all-inclusive and is simply a brief guideline provided for you.

Personal records:

- Y DD214 (Member 4 Copy) or Equivalent *Must show the character of discharge.
- Y Active Duty ID if still in service.
- Y Driver’s License or State ID
- Y Marriage Certificate
- Y Death certificate (if applicable)
- Y Original Birth Certificates for dependent children.
- Y Custody agreement for dependent children.
- Y School enrollment verification for children, ages 18-23 years old.

Income and Assets:

- Y Statement for receipt of income from ALL sources (ages 16 above) to include but not limited to:
 - o Earnings
 - o Unemployment compensation
 - o Workers compensation
 - o Social Security Retirement, Social Security Disability (SSDI), Supplemental Security Income (SSI)
 - o Public assistance
 - o Veterans: disability, pension or retirement payments, survivors’ payments and Educational assistance if for living
 - o Alimony
 - o Child support
 - o Interest and Dividends
 - o Rental payments, royalties, Estates and Trusts
 - o Educational assistance (if for living)
 - o Other cash income
- Last four pay stubs (or 30 days) from all working members of the household, or statement of earnings from the employer; if pay stubs are not available.

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- Social security award letter or statement from Social Security office.
- VA pensions or compensation award letter from the U.S. Department of Veterans Affairs.
- Statement of industrial compensation and/or sick benefits
- Unemployment Compensation book and/or determination form.
- Most recent Bank Statements for all savings accounts and checking accounts.

Proof of residency and bills:

- Current lease agreement and rent receipt or mortgage statement and tax receipts.
- Most recent unpaid utility bills. (i.e. Heat, Electric, and Water)
- You will need to know how much you pay out monthly for all your reoccurring expenses.

Other:

- Statement from doctor for any member of the household who is unable to be employed.
- Membership in a union that is on strike.
- If recently let go from you job a statement from your employer as to why.
- Last year's IRS 1040.

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Additionally:

The Veteran must be present to make the application, unless otherwise approved.

Each applicant for financial assistance must meet the definition of a veteran as defined by Title 5901.01(B) of the Ohio Revised Code or be an Active Duty member of the Armed Forces of the United States, the spouse or surviving spouse, a dependent parent, minor child, or ward of the veteran or the Active Duty member and ***who has been a bona fide resident of the county in which application is being made for at least three months.

(B) As used in section 5901.08 and other sections of the Revised Code with regard to applications for financial assistance under sections 5901.02 to 5901.15 of the Revised Code, "veteran" means either of the following:

(1) A person who served in the armed forces of the United States on active military duty and was discharged from the service under honorable conditions, and who either served on active duty for reasons other than training or, while serving on active duty for training, incurred a disability recognized by the department of veterans affairs or department of defense as service-connected;

(2) A person who served in the United States merchant marine, who either served on active duty for reasons other than training or, while serving on active duty for training, incurred a disability recognized by the department of veterans affairs or department of defense as service-connected, and to whom either of the following applies:

(a) The person has an honorable report of separation from the active duty military service, form DD214 or DD215.

(b) The person served in the United States merchant marine between December 7, 1941, and December 31, 1946, and died on active duty while serving in a war zone during that period of service.

(C) "Veterans plot" means a plot of land in any cemetery, set apart to be exclusively used for interring the remains of deceased veterans.

(D) "United States merchant marine" includes the United States army transport service and the United States naval transport service.